Toileting Considerations Procedure

Purpose and Scope

Toileting facilities and practices that ensure ease of access, good supervision and support for children will enable all children to develop toileting skills within a safe and secure environment. Routine and self-help activities enable educators to promote children’s learning, meet individual needs and develop strong trusting relationships with children. Preschool staff have a duty of care to ensure the safety and well-being of the children at all times within their care.

Educators will:

- observe children for signs of toileting awareness. The educators will work with families and develop consistent strategies with the family for approaching a child’s toileting needs. These strategies will reflect the home environment and be culturally sensitive.
- remind families that toileting accidents are common and both successful and unsuccessful toileting attempts need to be supported in a positive manner
- support children with wet or soiled clothing. Educators will put on gloves and assist the child to remove their clothing. They will encourage children to remove necessary clothing, and assist as necessary. Any waste will be placed in the toilet. All wet or soiled clothing will be placed in bags. The child’s name will be written on the bag and it will be placed away from the children’s play space for collection by the family.
- ensure a risk assessment occurs prior to an excursion to check the availability and suitability of toileting facilities.
- ensure the bathroom areas are clean and hygienic for children to use. Educators are responsible for spot cleaning the bathroom areas throughout the day. Cleaners will thoroughly clean the bathroom each evening. At all times of the day, educators will oversee the bathroom areas to ensure cleanliness and reduce the spread of infectious diseases.
- encourage and positively guide children through the toileting process. Educators will verbally prompt children.
- consider and seek to accommodate children’s individual needs for privacy while maintaining appropriate supervision
- develop management systems to ensure adequate supervision of children in bathroom areas and to assist children successfully and hygienically
- wear gloves at all times when assisting a child with toileting. Remove and dispose of gloves and wash hands using recommended practice
- remind children to wash their hands with soap and water, following routines as shown on wall.
- use nappy changing guidelines as recommended, following routines on display.